



Plant / Operations Commission  
**Bishop's Annual Appeal (BAA) Member  
Position Description**

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**Reports To:**

Bishop's Annual Appeal (BAA) Coordinator.

**Ministry Purpose / Objective:**

To aid the Pastor in soliciting parish-wide support for the Bishop's Annual Appeal (BAA) collection according to diocesan guidelines from Raleigh.

**General Responsibilities of All Ministry Members:**

- Discerns God's message in one's own life regarding stewardship of Time, Talent and Treasure.
- Is familiar with any Ministry and Diocesan guidelines as well as General Parish Procedures.
- Presents ministry in a positive light at all times.

**Responsibilities of Bishop's Annual Appeal (BAA) Member Leader:**

- Assists in the annual parish Bishop's Annual Appeal collection..

**Special Activities:**

- Diocesan Training Workshop in January.

**Meetings:**

- Annual training/refresher session.
- Weekly meetings January - April.

**Time Commitment and Frequency:**

Time to be allotted to the Following Tasks:

- Ministry Participation January - April

Average Time (may vary):  
2-3 hours/week

**Expected Length of Commitment:**

At least one year.

**Qualifications Required:**

- Ability to communicate effectively.