

## Immaculate Conception Catholic Church Parish Finance Council Meeting Agenda

**Vision Statement:** *Immaculate Conception will be the vibrant expression of the presence of the Risen Christ in sacred worship and through loving service.*

**Mission Statement:** *We live Jesus Christ by proclaiming the Gospel, by celebrating the Eucharist, by nourishing our faith, and by loving and serving all God's people.*

**Strengths:**

1. Great support from staff and Pastor.
2. Great support from parishioners.
3. Physical plant upgrades.

**Growth:**

1. Grow number of parishioners of younger families.
2. Hire a Director of Liturgy and Music.
3. Campus Facility Asset Reserve Study/Audit.

**Date:** Tuesday, October 23, 2018

**Time:** 6:30 PM – 8:00 PM

**Location:** Main Building Conference Room

**Desired Outcomes:**

1. Review Action Items from prior PFC meeting.
2. Seek approval of minutes from prior PFC meeting.
3. Seek approval of financial reports for quarter 4 of fiscal year 2017~2018.

	<b>What</b>	<b>How</b>	<b>Who</b>	<b>When</b>
1	Start Up	1. Opening Prayer 2. Agree to Desired Outcomes	PFC	6:30 PM 5 min
2	Action Items from PFC Meeting 7/31/18	1. Review Action Items from prior mtg	PFC	6:35 PM 5 min
3	Minutes from 7/31/18 PFC meeting	1. Review minutes from prior PFC mtg 2. Seek suggested changes/updates 3. Seek questions for clarity 4. Seek approval to publish	PFC	6:40 PM 5 min
4	FY 2018/2019 Qtr1	1. Share information 2. Seek questions for clarity 3. Seek approval 4. Sign Diocesan letter	Charlie	6:45 PM 15 min
5	Capital Reserve Study	1. Share information 2. Seek questions for clarity 3. Update	Charlie	7:00 PM 10 min
6	PFC Discernment	1. Share information 2. Seek questions for clarity 3. Resolve "Witness"	PFC	7:10 PM 10 min
7	Wrap Up	1. New items from floor 2. Action Item List 3. Future Agenda Items 4. Group Check/Debrief 5. Closing Prayer	PFC	7:20 PM 10 min

## Immaculate Conception Catholic Church Parish Finance Council Schedule/Dates

### Attachments:

- Prayers
- PFC meeting minutes 7/31/18
- Financial report
- ICC Detailed statement
- Diocesan reports

### Parish Finance Council (PFC) Meetings:

- Tuesday      October 23, 2018                      6:30pm~8:00pm
- Tuesday      January 29, 2019                      6:30pm~8:00pm
- Tuesday      April 30, 2019                      6:30pm~8:00pm
- Tuesday      May 21, 2019                      6:30pm~8:00pm
- Tuesday      July 30, 2019                      6:30pm~8:00pm

### Parish Pastoral Council (PPC) Meetings:

- Saturday      June 30, 2018                      8:30am~12:30pm
- Saturday      September 15, 2018                      8:30am~12:30pm
- Saturday      November 10, 2018                      8:30am~12:30pm
- Saturday      January 26, 2019                      8:30am~12:30pm
- Saturday      March 9, 2019                      8:30am~12:30pm
- Saturday      May 11, 2019                      8:30am~12:30pm

### “Celebrating A Taste of Giving Back”:

- Sunday      October 14, 2018                      2:30pm~5:00pm      All

### Parish Leadership Meeting:

- Saturday      January 26, 2019                      8:00am~2:00pm      All

### Welcome/Orientation/Registrations:

- Saturday      August 4, 2018                      8:30am~11:00am
- Saturday      September 8, 2018                      8:30am~11:00am
- Saturday      November 3, 2018                      8:30am~11:00am
- Saturday      January 12, 2019                      8:30am~11:00am
- Saturday      March 16, 2019                      8:30am~11:00am
- Saturday      June 1, 2019                      8:30am~11:00am

### PPC/PFC Discernment:

- Saturday      December 1, 2018                      5:00pm                      Witness Talk
- Sunday      December 2, 2018                      8:30am/10:30am                      Witness Talk
- Saturday      January 5, 2019                      5:00pm                      Information/Displays
- Sunday      January 6, 2019                      8:30am/10:30am                      Information/Displays
- Saturday      January 12, 2019                      5:00pm                      Information/Displays
- Sunday      January 13, 2019                      8:30am/10:30am                      Information/Displays
- Saturday      January 19, 2019                      5:00pm                      Interviews
- Sunday      January 20, 2019                      8:30am/10:30am                      Interviews
- Saturday      January 26, 2019                      5:00pm                      Interviews
- Sunday      January 27, 2019                      8:30am/10:30am                      Interviews
- Saturday      March 16, 2019                      5:00pm                      Discernment

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**Opening Prayer**

- 1) As we gather for our Parish Finance Council meeting,  
And conduct the affairs of *Immaculate Conception Church*,  
We call upon God to be with us.  
Spirit of Understanding  
You surround us with people who care.
  - 2) Give us knowledge and strength to do Your will, with a proper balance of eternal values and our present needs.  
May we accept our responsibilities and act with courage, considering the needs and feelings of other people.  
Grant us a sense of justice and stewardship both now and forever.
  - 3) You have entrusted us with a share in leadership.  
Help us to share ideas and plans with each other.  
Keep us kind and courteous to one another.  
Give us insight to the work at hand that we may further Your causes and benefit many people.
  - 4) Spirit of the Living God,  
With faith and hope we trust in Your presence.  
Give us a vision of Your plan for our salvation.  
Help us to support one another for the common good.
  - 5) Triumphant God, You are a community of persons.  
In your mercy and grace, we gather to plan.
  - 6) Give us unity of heart and mind to consider the tasks and challenges before us today.  
Send Your Spirit of Insight to open our imaginations to prepare for what lies ahead.
  - 7) May we trust and share our convictions with enthusiasm.  
We ask this in Jesus' name.
- All) Amen.

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**Stewardship Prayer**

Lord God, you alone are the source of every good gift, of the vast array of our universe, and the mystery of each human life. We praise you and we thank you for your great power and your tender, faithful love.

Everything we are and everything we have  
is your gift. After having created us, you  
have given us into the keeping of your son, Jesus Christ.

Fill our minds with His truth and our hearts with His love, that in His spirit we may be bonded together in a community of faith, a parish family, a caring people.

In the Name and Spirit of Jesus, we commit ourselves to be good stewards of the gifts entrusted to us, to share our time, our talent and our material gifts as an outward sign of the treasure we hold in Jesus.

Amen.

**Prayer of Discernment**

Dear Loving Lord,  
Please be at my side  
when I am making decisions.  
Teach me to open my mind  
and to see with my heart.  
Help me, dear Lord,  
to discern the path –  
even if it seems strange –  
that will lead me to You.

*By F. K. Forbes*

**McKenna Stewardship Ministry**

**Fiscal Year July 2017 ~ June 2018**  
**Immaculate Conception Parish Finance Council**  
**Minutes ~ July 31, 2018**

**Members Present:**

Walt Chmielenski (Chair), Margaret Duffrin, John Sullivan, Rich Wallace  
Fr. John McGee, OSFS, Pastor, Charles DaVolio, Business Manager

**Members Excused:**

Subi Rajendra

**Action items for Tuesday October 23, 2018 PFC meeting:**

1. Review quarter 1 financial statement reports.

**Minutes:**

1. The meeting began at 6:30 pm with the opening prayer.
2. Members agreed to the action items from the April PFC meeting.
3. Members accepted the minutes of the April PFC meeting.
4. Members reviewed the fourth quarter financial statement reports.
5. Members reviewed the Balance Sheet/Savings accounts.
6. Members resolved having an “Capital Reserve Study” conducted.
7. Members reviewed the action items for the next meeting scheduled for Tuesday October 23, 2018.
8. The meeting concluded at 8:00 pm with a closing prayer.
9. Next PFC meeting scheduled for **Tuesday October 23, 2018 at 6:30pm.**