

Immaculate Conception Catholic Church Parish Finance Council Meeting Agenda

Vision Statement: *Immaculate Conception will be the vibrant expression of the presence of the Risen Christ in sacred worship and through loving service.*

Mission Statement: *We live Jesus Christ by proclaiming the Gospel, by celebrating the Eucharist, by nourishing our faith, and by loving and serving all God's people.*

Goal 2016/2017:

1. To promote parish stewardship through a Tithing Reaffirmation weekend.

Objectives:

1. Consult with McKenna Stewardship Ministry and church staff regarding an available weekend.
2. Consult with Our Sunday Visitor regarding scheduling of letters and mailings.
3. Coordinate the necessary steps for a successful Tithing Reaffirmation weekend.

Date: Thursday, July 28, 2016

Time: 6:30 PM – 8:00 PM

Location: De Sales Faith Formation Center

Desired Outcomes:

1. Review Action Items from prior PFC meeting.
2. Seek approval of minutes from prior PFC meeting.
3. Review information on status of HOP/BOF Campaign.
4. Seek approval of financial reports for fiscal year 2015~2016.
5. Obtain signatures on Parish Financial Attestation Letter.
6. Review Budget for fiscal year 2016~2017.
7. Review Goals for fiscal year 2016~2017.
8. Review McKenna Stewardship Ministry Tithing Reaffirmation.

	What	How	Who	When
1	Start Up	1. Opening Prayer 2. Introductions 3. Agree to Desired Outcomes	PFC	6:30 PM 10 min
2	Action Items from PFC Meeting 4/28/15	1. Update status of Honoring Our Past, Building Our Future Campaign 2. Review fourth quarter financial reports	Charlie Charlie	6:40 PM 5 min
3	Minutes from 4/28/15 PFC meeting	1. Review minutes from the last PFC mtg 2. Seek suggested changes/updates 3. Seek questions for clarity 4. Seek approval to publish	Charlie	6:45 PM 5 min
4	HOP/BOF Update	1. Share information 2. Seek questions for clarity	Charlie	6:50 PM 10 min
5	FY 2015/2016 Qtr4 & End of Year Reports	1. Share information 2. Seek questions for clarity 3. Seek approval & signatures	Charlie	7:00 PM 15 min
6	Budget FY 2016/2017	1. Share information 2. Seek questions for clarity	Charlie	7:15 PM 15 min
7	Goals FY 2016/2017	1. Share information 2. Seek questions for clarity	PFC	7:30 PM 5 min
8	McKenna Stewardship Ministry Tithing Reaffirmation	1. Share information 2. Seek questions for clarity	PFC	7:35 PM 10 min
9	Wrap Up	1. New items from floor 2. Action Item List 3. Future Agenda Items 4. Group Check/Debrief 5. Closing Prayer	PFC	7:45 PM 10 min

Immaculate Conception Catholic Church Parish Finance Council Schedule/Dates

Attachments:

- Prayers
- PFC meeting minutes 4/28/16
- HOP/BOF Update
- Financial report
- Detailed statement
- Diocese report

Parish Finance Council (PFC) Meetings:

- Thursday July 28, 2016 6:30pm~8:00pm
- Thursday October 27, 2016 6:30pm~8:00pm
- Thursday January 19, 2017 6:30pm~8:00pm
- Thursday April 27, 2017 6:30pm~8:00pm

McKenna Stewardship Ministry Tithing Reaffirmation:

- Saturday November 5, 2016 5:00pm
- Sunday November 6, 2016 8:30am/10:30am

Parish Pastoral Council (PPC) Meetings:

- Saturday July 9, 2016 8:30am~12:30pm
- Saturday September 10, 2016 8:30am~12:30pm
- Saturday November 12, 2016 8:30am~12:30pm
- Saturday February 11, 2017 8:30am~12:30pm
- Saturday March 11, 2017 8:30am~12:30pm
- Saturday May 13, 2017 8:30am~12:30pm

Parish Leadership Team (PLT) Meetings:

- Tuesday TBD August xx, 2016 4:00pm~5:30pm
- Tuesday TBD October xx, 2016 4:00pm~5:30pm
- Tuesday TBD January xx, 2017 4:00pm~5:30pm
- Tuesday TBD March xx, 2017 4:00pm~5:30pm

Parish Leadership Meeting:

- Saturday January 28, 2017 8:00am~2:00pm All

Welcome/Orientation/Registrations:

- Saturday August 6, 2016 8:30am~11:00am
- Saturday September 17, 2016 8:30am~11:00am
- Saturday October 15, 2016 8:30am~11:00am
- Saturday December 17, 2016 8:30am~11:00am
- Saturday January 14, 2017 8:30am~11:00am
- Saturday March 18, 2017 8:30am~11:00am
- Saturday June 3, 2017 8:30am~11:00am

PPC/PFC) Discernment:

- Saturday December 10, 2016 5:00pm Witness Talk
- Sunday December 11, 2016 8:30am/10:30am Witness Talk
- Saturday January 7, 2017 5:00pm Information/Displays
- Sunday January 8, 2017 8:30am/10:30am Information/Displays
- Saturday January 14, 2017 5:00pm Information/Displays
- Sunday January 15, 2017 8:30am/10:30am Information/Displays
- Sunday April 30, 2017 10:30am Discernment

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Parish Finance Council Meeting Agenda

Opening Prayer

- 1) Our help is in the name of the Lord
Who made heaven and earth.
As we gather for our Parish Finance Council meeting,
We call upon God to be with us.
Spirit of Understanding
You surround us with people who care.
- 2) We are gathered here today to serve You and conduct the affairs of
Immaculate Conception Church.
Give us knowledge and strength to do Your will, with a proper balance of eternal
values and our present needs.
May we accept our responsibilities and act with courage, considering the needs and
feelings of other people.
Grant us a sense of justice and stewardship both now and forever.
- 3) Holy Spirit of Wisdom,
You refresh us with Your life-saving power.
You have entrusted us with a share in leadership.
Help us to share ideas and plans with each other.
Keep us kind and courteous to one another.
Give us insight to the work at hand that we may further Your causes and benefit
many people.
- 4) Spirit of the Living God,
With faith and hope we trust in Your presence.
Give us a vision of Your plan for our salvation.
Bless our leader with wisdom and discretion.
Help us to support one another for the common good.
- 5) Triumphant God, You are a community of persons.
In your mercy and grace, we gather to plan.
Give us unity of heart and mind to consider the tasks and challenges before us
today.
Send Your Spirit of Insight to open our imaginations to prepare for what lies
ahead.
- 6) May we trust and share our convictions with enthusiasm.
We ask this in Jesus' name.

Amen.

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Stewardship Prayer

Lord God, you alone are the source of every good gift, of the vast array of our universe, and the mystery of each human life. We praise you and we thank you for your great power and your tender, faithful love.

Everything we are and everything we have
is your gift. After having created us, you
have given us into the keeping of your son, Jesus Christ.

Fill our minds with His truth and our hearts with His love, that in His spirit we may be bonded together in a community of faith, a parish family, a caring people.

In the Name and Spirit of Jesus, we commit ourselves to be good stewards of the gifts entrusted to us, to share our time, our talent and our material gifts as an outward sign of the treasure we hold in Jesus.

Amen.

Prayer of Discernment

Dear Loving Lord,
Please be at my side
when I am making decisions.
Teach me to open my mind
and to see with my heart.
Help me, dear Lord,
to discern the path –
even if it seems strange –
that will lead me to You.

By F. K. Forbes

McKenna Stewardship Ministry

Fiscal Year July 2015 ~ June 2016
Immaculate Conception Parish Finance Council
Minutes ~ April 28, 2016

Members Present:

Chris Behm (Chair), Jeff Allen, Kathy Fritz, Bob Smith
Fr. John McGee, OSFS, Pastor, Charles DaVolio, Business Manager

Members Excused:

Action items for Thursday July 28, 2016 PFC meeting:

1. Update status of Honoring Our Past, Building Our Future Campaign.
2. Review fourth quarter financial statement reports.
3. Distribute proposed Budget for FY16/17 for discussion, review, approval.

Minutes:

1. The meeting began at 6:30 pm with the opening prayer.
2. Members agreed to the action items from the February 11 PFC meeting.
3. Members accepted the minutes of the February 11 PFC meeting.
4. The council reviewed an update of the HOP/BOF campaign.
5. The council reviewed the third quarter financial statement reports.
6. The council discussed plans for the upcoming Discernment.
7. The council reviewed the action items for the next meeting scheduled for Thursday July 28, 2016.
8. The meeting concluded at 8:00 pm with the Prayer of Discernment.
9. Next PFC meeting scheduled for **Thursday July 28, 2016 at 6:30pm.**