

# PARISH PASTORAL COUNCIL

## MEETING MINUTES, November 10, 2018

### Members Present:

Eric Brewer  
Bob Brezler  
Rachelle Dargie  
Marty Plage  
Cheryl Saba  
Gale Wallace  
Father John

### Absent:

George Plarre  
Steve Shepherd (resigned)  
Marguerite Stokes

**Action Items:** Reviewed  
**Opening Prayer:** Father John led the group in prayer  
**Minutes:** Reviewed and approved

### Desired Outcomes:

Assessment of Expo  
Plan for upcoming ministry events

### Gale Wallace CARE

- December 9, 11:30am - sorting takes place
- Council members will participate in sorting gifts after the last Liturgy on the final day gifts come in. This will be done in the church since supervision is needed- motion passed by Council.
- Gale Wallace will contact Bridget Scanlon

### Father John, Financial

- The church is keeping up well with finances
- Father John will look at how many "contributors only" attend at the church

### Father John, Expo packet

-All ministry members received by mail a full EXPO packet with comments, finances, etc. along with a self-addressed stamp envelope to send back evaluation sheets

### EXPO, All

- Synthesis of three top greats, challenges, improvements:
  - **Greats:** social time, food, planning, friendly staff, fellowship, nametags, sport bag
  - **Challenges:** lack of communication - especially to ministry staff, registration, space, stamp system, folks not really interested in ministries
  - **Improvement suggestions:** more people to volunteer and given specific tasks, especially with ministry involvement, better event name, better tags, registration, more youth involvement, specific communication with parish
  - -Ministries did not know their purpose or goals, nor why the board updates were necessary
  - Display space issues because ministries did not get boards back by deadline, some were being brought day of event

- -Father John didn't get back interest many sheets, so those who may want to volunteer may never get contacted
- -Council should do a dry run next time with all participants, see boards, work out space, etc.
  - Rachelle did contact all ministry leads a few days prior to remind all
  - Event leader should be more involved with council members about getting tasks done
  - Sue Foy and Marissa Saba photos will be in the bulletin and run on the monitor for a bit
  - Advertising more for youth involvement?
- -Alternate idea: September "homecoming" picnic sort of thing, opening of the year with food trucks, moderate fee gets participants a coupon for truck, DJ, not a lot of volunteers needed
  - Recruiting for next year – starting in August, one weekend for each commission, free donuts and coffee, all set up by hospitality committee
  - Ministry boards need serious revision
  - Ministry info needs to be on a slide show on a monitor, like other things have been
  - Stewardship booklet should be sent out before events
  - Gale gave staff treats to thank them for their help and they offered a lovely thank you card

### **Gale Wallace Discernment**

- Marguerite Stokes and Bob Brezler are going to assist
- Witness talks: Dec 1, 2: 5pm, 830am, 1030am – Bob Brezler (all send a few experiences from council for part of speech in one week)
- Cheryl Saba will try to create a slide show for PPC presentations by January 5 for displays after masses: 5, 830, 1030

### **PPC Representation:**

- Jan 5: Gale Wallace will ask George and Marguerite
- Jan 6: Gale Wallace, Rachelle Dargie
- Jan 12: Cheryl Saba
- Jan 13: Gale Wallace, Rachelle Dargie
- All PPC send 2-3 potential future PPC names to Bob Brezler/Marty Plage by December 1

### **Gale Wallace Strengths and Growth discussion**

- Gale Wallace and Marguerite Stokes are on Strengths and Areas of Growth, but commission chairs should be met with to get task list done
- Gale Wallace will contact Commission Chairs

### **Father John, Dialogue**

- Megan Wise is helping out with secretarial work
- Years of documents are going from hard copy to internet, shredding taking place
- Andrea Reynolds is doing well as music coordinator
- New brick paver plan: around flag post then past mailbox to walkway - coming soon
- Sign-ups are going on for directory pictures
- Council needs new pictures, can be taken from directory pictures
- EXPO was wonderful and well worth it

### **Items from floor, ALL:**

- Reminder: all members need to meet with Charlie to get fob and code for building
- Next meeting Jan 26 – off campus**

## PPC, Executive PPC, and PFC Meetings for 2018-2019

### Parish Pastoral Council Meetings [Saturdays 8:30 AM - 12:30 PM]

Parish Pastoral Council Meeting	#1	June 30, 2018	Room 14
Parish Pastoral Council Meeting	#2	September 15, 2018	Room 14
Parish Pastoral Council Meeting	#3	November 10, 2018	Room 14
<b>Parish Leadership Meeting</b>	<b>#4</b>	<b>January 26, 2019</b>	<b>Off Site</b>
Parish Pastoral Council Meeting	#5	March 9, 2019	Room 14
Parish Pastoral Council Meeting	#6	May 11, 2019	Room 14

### Executive PPC Meetings [Sundays 9:45 AM - 10:15 AM]

Executive PPC Meeting	#1	June 10, 2018	Conference Room
Executive PPC Meeting	#2	August 26, 2018	Conference Room
Executive PPC Meeting	#3	October 21, 2018	Conference Room
Executive PPC Meeting	#4	February 17, 2019	Conference Room
Executive PPC Meeting	#5	April 28, 2019	Conference Room

### Welcome/Orientation/Registration Events [Saturdays 8:30 AM - 11:00 AM]

Welcome/Orientation/Registration	#1	August 4, 2018	Gale Wallace
Welcome/Orientation/Registration	#2	September 8, 2018	Steve Shepherd
Welcome/Orientation/Registration	#3	November 3, 2018	Cheryl Saba
Welcome/Orientation/Registration	#4	January 12, 2019	Bob Brezler
Welcome/Orientation/Registration	#5	March 16, 2019	Marguerite Stokes
Welcome/Orientation/Registration	#6	June 1, 2019	George Plarre

# PASTORAL COUNCIL ASSIGNMENTS

## Position Descriptions for PPC Assignments

**Prayer:** send to the recording secretary 2 weeks in advance of meeting so it can be included with the agenda and attachments; can be read aloud as a group, read in parts, you can be creative with this

**Refreshments:** arrive at least 30 minutes prior to the start of the meeting; plan for 12 people at the meetings; typical refreshments are doughnuts, bagels/cream cheese, fruit, juice, and coffee. ICC will reimburse the cost of refreshments for the January meeting (the combined PPC, PFC, PLT meeting) and the July meeting (retreat). For the retreat and January meeting the council is only responsible for breakfast items.

**Setup/Cleanup:** arrive 45 minutes prior to the start of the meeting; make coffee; make sure meeting room is open and ready. Help afterwards with cleanup, taking out trash, leaving the area cleaner than we found it. Make sure your key fob is activated on these days, so you can open the building!

## PASTORAL COUNCIL ASSIGNMENTS

DATE	PRAYER	REFRESHMENTS	SETUP/CLEANUP
June 30 2018	Gale Wallace	Steve Shephard & Marty Plage	Bob Bressler & Rachelle Dargie
Sept 15, 2018	Marty Plage	Cheryl Saba & Marguerite Stokes	Gale Wallace & Cheryl Saba
Nov 10, 2018	George Plarre	Rachelle Dargie & Eric Brewer	Steve Shephard & Marguerite Stokes
Jan 26, 2019	Cheryl Saba	Gale Wallace & George Plarre	Steve Shephard & Eric Brewer
March 9, 2019	Marguerite Stokes	Marty Plage & Cheryl Saba	Bob Bressler & George Plarre
May 11, 2019	Eric Brewer	Bob Bressler & Marguerite Stokes	Gale Wallace & Rachelle Dargie